



**BOYS & GIRLS CLUBS
OF SONOMA-MARIN**

January 1, 2019

Dear Teammate,

Our Resource Development Department hosts many special events annually that generate funds to help us change kids' lives. We need all hands on deck to ensure their success each year. We ask all full time Team Members to staff these events. Work shifts are changed to accommodate this staffing model. Please plan on weekend or evening work to support these events. Though specific dates may be adjusted closer to event season, we have provided a general timeline below.

Annual Event List

Month	Event	Day of the Week
January	Petaluma Crab Feed	Saturday, January 26, 2019
February	Windsor Crab Feed	Saturday, February 16, 2019
April	Healdsburg Event	Saturday, April 13, 2019
May	Youth of the Year	One Week of Evenings
August	Petaluma Golf Tournament	Friday, August 16, 2019
September	Windsor Golf Tournament	Thursday, September 5, 2019
October	Pinot on the River	Sunday, October 20, 2019
December	SantaLand	December 16-20, 2019

Please note we may be unable to approve time off if it interferes with an event.

We appreciate your flexibility and commitment to the youth of Sonoma and Marin Counties.

Thank you,

Megan Spackman
Administrative Operations Manager